

Corporation of the Village of Cobden

By-law No. 1986-4

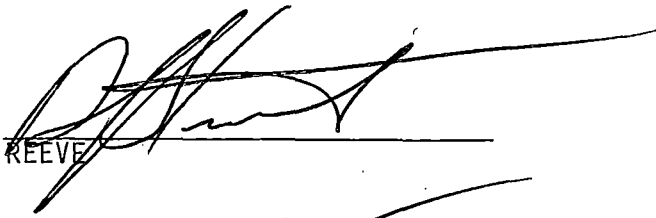
Being a by-law to authorize the carrying on of a Community Program of Recreation within the meaning of the regulations under the operation, maintenance and management of Public Parks and to provide for the establishment, operation and maintenance of Community Centres pursuant to the Community Recreation Centres Act, R.S.O. 1980, made thereunder.

Now Therefore, The Council of the Corporation of the Village of Cobden enacts as follows:

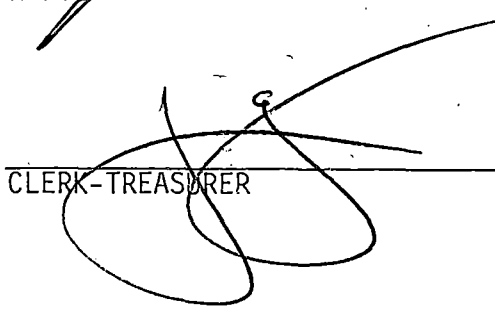
1. a) Pursuant to Regulations made under the Ministry of Tourism and Recreation Act 1982, a Community Program of Recreation is hereby established for the residents of the Municipality.
 - b) Pursuant to the Municipal Act, R.S.O. 1980, Chapter 382, Section 208, Sub-section 51c), a program of Park Management is hereby established for the residents of the Municipality.
 - c) Pursuant to the Community Recreation Centres Act, R.S.O. 1980 and the regulations made thereunder, a Community Centre (or Centres) is hereby established for the residents of the Municipality.
 - d) The said Community Program of Recreation, the said Program of Park Management and the said Community Centre (or Centres) shall be directed, managed and controlled on behalf of the Council of the Corporation by a Committee known as the Cobden and District Recreation Committee.
2. The Committee shall be appointed annually by the Council of the Corporation as follows:
 - a) Two (2) Members of the Council of the Corporation.
 - i) one (1) representative of the Township of Ross appointed by its council.
 - b) Residents of the said Municipality and area who are qualified to be elected as Members of a Council.
 3. The Committee functions and responsibilities are listed in Schedule "A" and the facilities the Committee is responsible for are listed in Schedule "B".
 4. In carrying out the provisions of this By-law, the Committee shall, at all times, be the Agent of the Municipal Corporation and while acting bona fide within the limits of the authority of this By-law neither the Committee nor any Member thereof shall incur any liability by reason of anything done or left undone by the Committee; provided however, that nothing in this paragraph contained shall authorize or empower the Committee to incur any debt, liability or obligation for which the Municipal Corporation shall become liable without having previously obtained the consent of the Council of the Municipality.
 5. That the provisions of any By-law that contravene this By-law be and are hereby repealed.

6. This By-law shall come into force and effect on the date of its final passing subject to the approval of the Ministry of Tourism and Recreation.

Read a First, Second and Duly Passed Upon the Third Reading This
7th Day of April 1986.



REEVE



CLERK-TREASURER

Corporation of the Village of Cobden

This is Schedule "A"
to By-law No. 1986-4

ADMINISTRATION

1. Subject to the approval of Council, the Committee shall formulate policies, rules and regulations for and relating to the administration of community programs of recreation; operation, maintenance, and management of Community Recreation Centres and the operation, maintenance, management and development of Parks as listed in Schedule "B".
2. The said Committee shall be responsible for all policies, rules, and regulations relating to the administration of the community program of recreation which is conducted directly by that Committee or its employees, and it shall have the powers to recommend to Council the adoption of By-laws, rules and regulations pertaining to the proper conduct of the community program of recreation.
3. The said Committee may make rules and regulations for the conduct of the community program of recreation or any part thereof and to govern the conduct of all persons who in any way participate in or be in attendance at any part of the program.
4. The said Committee shall hold regular monthly meetings and record minutes of the proceedings. Also, a copy of these minutes shall be submitted to municipal council on a monthly basis.
5. At any meetings of the said Committee a quorum shall consist of a minimum of half of the appointed members of the Committee plus one.
6. The said Committee shall elect a Chairman annually from among the Members.
7. The said Committee shall submit to Council an annual report of its activities and such other reports as may be required from time to time.
8. The said Committee is authorized to work jointly with other Municipal services in establishing, operating and maintaining a supervised public recreation system of facilities and activities.
9. When advisable the said Committee may recommend to Council the appointment of area recreation committees authorizing such area committees to establish and operate area community programs of recreation, and the Committee shall provide such services as it deems necessary to assist these area committees in carrying on their activities.
10. The said Committee may appoint as it deems necessary such committees to act in an advisory capacity to the Committee.
11. The financial books and accounts of the said Committee shall be the responsibility of the Municipal Treasurer.
12. The Committee shall establish a bank account to be known as the Cobden and District Recreation Committee bank account.
13. The signing Officers of the said bank account shall be one (1) of the two (2) appointed members from the Finance sub-committee of the said Recreation Committee and the Treasurer of the Municipality.
14. The Committee may recommend to the Municipal Council, the appointment and dismissal of a properly trained and qualified Municipal Recreation Director and such other continuing staff as may be required.

FINANCE

1. Annually, the said Committee shall submit and interpret to the Council of the Corporation a budget for its approval and shall make to the Council full and complete annual and other reports as required.
2. On or before the 1st day of December of each year, the said Committee shall submit and interpret to Municipal Council, a detailed estimate of its budget requirements for the then current year.
3. The said Committee shall on, or about the 1st day of December in each year, submit a budget to the Council for their approval and make a complete report of the program conducted during the preceding year. The budget shall contain separate estimates as follows:
 - a) Recreation Committee general program
 - b) Parks operation and maintenance
 - c) Community Centre operation and maintenance
4. The said Committee may on behalf of Council solicit or receive any gifts or bequests of money and services, to be applied in furtherance of the community program of recreation.
5. The said Committee may on behalf of Council solicit or receive any gifts or bequests of money or services of any donations to be applied principal or income for either the temporary or permanent use for facilities, equipment, program or other recreation purposes.
6. No debt or obligation shall be incurred by the said Committee and no payments shall be made by or on behalf of the said Committee unless duly authorized by resolution of the Council.
7. The said Committee may incur expenditures, as may be recommended by the various committees, to the extent provided in the annual approved budget or as approved by Council.
8. The said Committee may recommend to Council fees for participating in or admittance to any part of the community program of recreation or facilities used.

PROGRAM AND FACILITIES

PROGRAM

1. The said Committee shall conduct or encourage and assist the program of recreation which will meet the needs and interests of the inhabitants of the Municipality. Such programs shall include the social, cultural and physical aspects of recreation as applied to each age group, both male and female.
2. The said Committee shall assist, encourage and advise groups, organizations and persons to initiate and carry on recreational activities in the Municipality.
3. The said Committee shall conduct a program of recreation and shall conduct and supervise recreational activities.
4. The said Committee shall assist, encourage and provide advisory services on request to all groups, organizations or persons carrying on recreation activities in the Municipality.

PROGRAM (cont'd)

5. The said Committee shall conduct and supervise organized public recreation activities and is authorized to work jointly with other municipal departments to provide and establish, operate, conduct and maintain a supervised recreation system and to operate, improve and maintain property, both real and personal, for parks, playgrounds, recreation centres, and other recreation facilities and activities.
6. The said Committee shall assist in the co-ordination of community recreational activities.

FACILITIES

1. The said Committee shall operate, maintain, manage and develop on behalf of the said Corporation all recreational centres, parks, playgrounds and other real property of a like nature vested in or leased by the Corporation and used or designed for recreational purposes and shall be in charge of, manage and make available for recreational purposes all recreational equipment, recreation facilities and other personal property belonging to the said Corporation and used or designed for recreational purposes.
2. The said Committee shall operate, maintain and manage on behalf of the said Corporation all properties which are now or which may hereafter be established as community centres, pursuant to the Community Recreation Centres Act, or the regulations made thereunder and listed in Schedule "B", hereto attached.
3. The said Committee shall recommend to Council the purchase of recreation and/or park lands or the sale of recreation and/or park lands no longer required for recreation and/or park purposes.

PUBLIC RELATIONS

1. The said Committee shall at all times keep the inhabitants of the Municipality aware of the recreation opportunities which are available and will continually interpret to the public the total community program of recreation.
2. The said Committee shall inform the residents of the Municipality of the benefits of and the opportunities for recreation, and shall publicize the community program of recreation.

POLICIES AND PROCEDURES

1. The Committee shall develop and maintain a Policies and Procedures manual which will be approved by Council.

Corporation of the Village of Cobden

This is Schedule "B"
To By-law No. 1986-4

OFFICIAL NAME & ADDRESS OF FACILITY	BY-LAW NO.	DATE
Astrolabe Arena Boundary Road		
Cobden Ball Park		
Astrolabe Community Centre Boundary Road		

Corporation of the Village of Cobden

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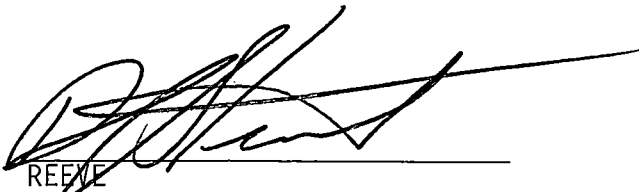
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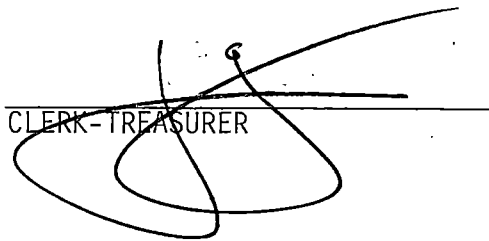
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3. The said Committee may make rules and regulations for the conduct of the community program of recreation or any part thereof and to govern the conduct of all persons who in any way participate in or be in attendance at any part of the program.
4. The said Committee shall hold regular monthly meetings and record minutes of the proceedings. Also, a copy of these minutes shall be submitted to municipal council on a monthly basis.
5. At any meetings of the said Committee a quorum shall consist of a minimum of half of the appointed members of the Committee plus one.
6. The said Committee shall elect a Chairman annually from among the Members.
7. The said Committee shall submit to Council an annual report of its activities and such other reports as may be required from time to time.
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9. When advisable the said Committee may recommend to Council the appointment of area recreation committees authorizing such area committees to establish and operate area community programs of recreation, and the Committee shall provide such services as it deems necessary to assist these area committees in carrying on their activities.
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